

Chelan High School 2011-2012 Student/Parent Handbook

Principal: Barry P. DePaoli

Asst. Principal/Athletic Director: Scott Raab

Home of the Goats!!!

(509) 682-4061

Mission Statement

This mission of Chelan High School is to prepare students to obtain high academic standards and to promote character qualities which provide the foundation for success.

Vision Statement

Chelan High School builds and nurtures an educational culture which models and develops learner success built on: relevant curriculum; accountability; shared decision making; acceptance of diversity; responsibility; community partnerships; individual dignity, respect, and self-worth.

BELL SCHEDULE

<u>Regular Schedule</u>	<u>Advisory Schedule</u>	<u>Late Start Schedule</u>
1 st Per. 8:25 - 10:05	1 st Per. 8:25 - 9:50	1 st Per. 10:30 - 11:32
2 nd Per. 10:10 - 11:50	2 nd Per. 9:55 - 11:15	2 nd Per. 11:36 - 12:38
Lunch 11:50 - 11:20	Advisory 11:20 - 11:50	Lunch 12:38 - 1:08
3 rd Per. 12:25 - 1:17	Lunch 11:50 - 12:20	3 rd Per. 1:11 - 1:46
4 th Per. 1:21 - 2:12	3 rd Per. 12:25 - 1:17	4 th Per. 1:50 - 2:26
5 th Per. 2:16 - 3:08	4 th Per. 1:21 - 2:12	5 th Per. 2:30 - 3:08
	5 th Per. 2:16 - 3:08	

This Planner Belongs to: _____
Address: _____
Phone Number: _____
Advisor: _____

School Address: Post Office Box 369 215 Webster Street Chelan, WA 98816

To Contact and Staff Member...

To contact any staff member, the email address is the staff member's full last name followed with the first letter of their first name followed with @chelanschools.org. Example: smithj@chelanschool.org

ATTENDANCE POLICY

Excused Absence is when a student is absent from school due to illness, health, family emergency, religious purposes, or educational opportunities during one or more classes in any one day. Upon returning to school (or within 24 hours of the absence(s) the student is responsible for clearing the absence(s) by providing a written note or clearance through a parent/guardian phone call.

- After five consecutive absences per class, or an accumulation of ten absences during a single semester due to illness or a health condition a note of explanation signed by a doctor will be required, unless the absence was pre-arranged.
- If a student accumulates 10 absences in a semester, the attendance secretary will refer the student to the counselor and/or CARE team.
- Failure to check out of school with the attendance secretary at the main office prior to leaving campus for an appointment or for any parent excused reason will result in a disciplinary consequence.
- Note: On school reports excused absences are identified as **EA**

School Activity Absence is when a student is absent from school for a school-sponsored or school-endorsed event. Examples include athletic and academic competitions, field trips, and educationally related absences that have been pre-approved by the school.

Note: On school reports school excused absences are recorded as **SA**

Tardy The student arrives to class after the final bell. Tardies (first 3) will be dealt with by classroom teachers as explained in their course syllabus. Students will receive a written office referral on the 4th tardy and will be assigned a disciplinary consequence by the administration.

Note: On school reports tardies are identified as **TD**

Unexcused Absence is when a student is late to class by more than 5 minutes or is absent in one or more class and fails to have a parent or guardian call or provide written notification for the absence within 48 hours (two school days). The student will be assigned a disciplinary consequence.

Note: On school reports unexcused absences are identified as **UA**

Truancy refers to any absence that has not been excused within a 48 hour time period. If a student accumulates 3 days (or 15 periods) of truancy, the attendance secretary will file a petition as per the BECCA Law with the Chelan County Juvenile Court.

Note: On school reports unexcused absences are identified as **TR**

Pre-arranged Absences refer to those circumstances where students make prior arrangements with their teachers to miss school. Such arrangements require administrative clearance, and may require a parent conference. Prearranged requests must be completed and submitted to the attendance secretary 2 days prior to the absence. In all pre-arranged absence requests, academic performance, attendance record, and teacher input will have a bearing on whether the request will be granted.

Absenteeism/ Making up work: If an absence has been excused, the student shall be given the opportunity to make up all missed assignments outside of class under reasonable conditions and time limits as defined by the student's classroom teacher. Make up work shall be completed on date no later than the number of school days missed plus one; however, long term assignments requiring a number of days to complete will be due on the date specified, especially since students will have had ample awareness of that due date. Special arrangements for any make-up work is left to the discretion of the teachers.

Absences/Loss of Credit: Teachers shall communicate to students in writing (course syllabus), and have on file, the extent to which absences or lack of class participation may be reflected in the course grades or credit. In instances where the teacher determines that a student's attendance and /or participation in class is related to the instructional objectives of the course, the teacher may lower the grade or deny credit for failure to attend class and/or participate in the instructional activities even if the absence has been excused.

ACCIDENTS

Every accident in the school building, on the school grounds, at practice sessions or at any athletic event sponsored by the school must be reported immediately to the person in charge and to the school office. The appropriate accident report form must be completed and turned into the office on the next business day.

ASSEMBLIES

Students are expected to attend school assemblies. During pep assemblies appropriate yelling and shouting is encouraged—**show your school spirit!** During awards and special assemblies it is important to show proper respect toward presenters and respect the rights of those around you. A room with teacher supervision will be provided for those students who choose not to participate in assemblies for moral or ethical reasons.

ASB CARDS

The cost of an ASB card is **\$35**. Cards are used for admission to athletic events, reduced prices for dances, and identification and discount at away athletic events. Purchase of a card is required for membership in all ASB sponsored clubs, activities, and athletics.

ATHLETICS

Participation in high school athletics is a privilege that requires high standards of academic achievement and behavior. Students who choose to participate are required to abide by the extra-curricular honor code. Sports offered at CHS are football, cross-country, track, volleyball, boys' and girls' soccer, wrestling, basketball, softball, tennis, baseball and golf.

BEHAVIOR GUIDELINES

Hallways, the commons, the gym, the library, home and away school events, and field trips are considered extensions of the classrooms at Chelan High School. Students are expected to conduct themselves in an acceptable manner in all areas of the school. All school rules apply at any district school or property. See later sections for more information concerning the discipline policy.

CAREER PATHWAYS

Students are asked to select one of five different "pathways" during their Advisory class in the 9th grade. The pathway they choose will be based on individual interest, aptitude and career choice. More information about pathways is available from the counseling office. Students will be assigned a teacher advisor who will help with the scheduling process, community service hours, and other issues that arise for which students need extra guidance.

CLASS SCHEDULE CHANGES

Class schedules for each semester can be modified during the week before classes begin and in the first week of the new class. **If a student's course placement is inappropriate, the request for changing a class requires a parent signature must be completed within the first week (5 days) of the class. After that time, withdrawal from the class will be allowed only if the student agrees to a non-credit (or reduced credit, if available) course.** The class from which the student withdraws will be listed on the transcript and the last grade earned for that class will be recorded as a "W" (Withdrawal).

COLLEGE CREDIT COURSE OFFERINGS

Certain courses may be offered through the Cornerstone Program at Central Washington University, Wenatchee Valley Community College, or the University of Washington. Such courses constitute college credit. (Refer also to Tech Prep offerings on p.19).

College Credit Courses

Title	Course Code:	Credits	Sponsoring College
Pre-Calc/Trigonometry	MAT 105:	5 Credits	University of Washington
Calculus	MAT 124:	5 Credits	University of Washington
English Composition	ENG 101:	4 Credits	Central Washington University
Theatre	ENG 107:	5 Credits	Central Washington University
Public Speaking	ENG 220:	5 Credits	Central Washington University
Basic Nutrition	FSCN 245:	7 Credits	Central Washington University
Honors CWP/Sociology	SOC 101:	5 Credits	Central Washington University.
AP World History		5 Credits	Universal
AP US History		5 Credits	Universal

COUNSELING/ GUIDANCE

The guidance counselor provides guidance to students with such concerns as suitable course selections, vocational choices, schedule changes, personal issues, college information, scholarship applications and other problems which might be more suitably solved through discussion with a concerned adult. Please see the counseling secretary to make an appointment to see the counselor.

DANCES

Dances sponsored by Chelan High School are intended for the enjoyment of our high school students. Allowed guests are students currently enrolled in high school, or graduates from the prior year. Guests need a written dance pass to enter the dance, which includes signatures from parents and school administrators. Guest passes need to be completed at least one day prior to the dance. The host student will be responsible for the behavior of the guest at the dance. All dances will end at 11:30 pm. Students must arrive at the dance before 10:00 PM and once they leave the dance they may not return.

Middle school students will not be admitted to a high school dance. Appropriate clothing and dancing methods (face to face – leave some space) must be maintained or the student will be asked to leave the dance and the parents will be contacted.

DRESS CODE

Students at Chelan Middle/High School and school sponsored events are expected to dress appropriately and tactfully. Any unusual dress or grooming that causes disruption of the school program, is unclean, presents a safety hazard, or is considered indecent is unsuitable. Inside each school building certain standards of dress must be followed. School is considered to be a “workplace” similar to a business environment. The following guidelines have been established for appropriate dress during the school day or on school field trips.

The Lake Chelan School District does not allow the following:

- Clothing that portrays images and messages related to violent and/or criminal behavior and gang identified clothing
- Tattoos, clothing or other markings considered gang-related.
- Beach attire (swim trunks, cover-ups, bathing suits)
- Ragged clothing (unless manufactured as such) including cut-offs with strings hanging
- Head coverings including hats, bandannas, visors, “du-rags,” hairnets, and athletic style headbands. These head coverings may not be worn in the building unless approved by an administrator for special spirit days, and or medical and safety reasons. In every circumstance, when head coverings are allowed to be worn, they must not be disruptive and not contain inappropriate symbols, messages, or gang related signs. (*Head coverings must be kept out of sight from the time they enter the building until the last school bell unless it is the last Friday of the month*)
- Web belts, unless tucked into pant loops.
- Clothing with inappropriate language or messages (including tobacco, alcohol, drugs or suggestive messages).
- Spikes or chains on jewelry or clothing
- Excessively short skirts or shorts (must be at least as long as fingertips extended when standing upright).
- Pants or skirts that do not fit “appropriately (i.e. worn so undergarments are visible)
- Tube tops, halter tops, or other attire which leaves the shoulders bare or exposes cleavage.
- Shirts which are baggy under the arms or mesh shirts.
- Clothing that exposes midriff (tummy) or backs (no skin should be showing when the student assumes a normal standing posture without tugging on the shirt or pants)
- Bare feet or inappropriate footwear (shoes and sandals must be worn at all times).

Students who do not adhere to these dress guidelines at school will be asked to change or cover up the inappropriate clothing. If that is not possible, they will be asked to go home to change. Administrators will make the final judgment concerning the appropriateness of clothing, and students are expected to respect that decision. Parents will be notified each time a student wears inappropriate clothing. Repeated violations will be considered as disciplinary infractions. Attire for members of athletic teams, clubs or other school organizations will be regulated by the advisor of those activities. Students are expected to adhere to those guidelines.

ELECTRONIC DEVICES

Chelan High School recognizes that many students use cell phones and other electronic devices on a daily basis. However, bringing such devices to school can be a distraction to the learning environment and a safety risk. If a student chooses to bring these devices to school, the Lake Chelan School District is not responsible for any lost, stolen or damages which may occur. All electronic devices, including those which play music such as iPods, MP3 players, or CD players, are not appropriate in the classroom.

The Chelan Middle/High School does recognize that during the school day there is time designated to students. In honoring this, students will be allowed to use their electronic devices outside of classroom time as long as this does not cause a disruption to the school's educational environment. Failure to abide by the above regulations will result in the following consequences:

First offense- The device will be confiscated and the student can retrieve the device from an administrator at the end of the school day.

Second offense- the device will be confiscated and the student can retrieve the device at the end of the school day along with a Level 1 offense- minor classroom disruption.

Third offense- will again result with the confiscation of the device, a Level 2 offense- willful disobedience, and a required parent contact with an administrator before it will be returned.

Note: Any further infractions will be dealt with in the same manner as outlined under the third offense.

EMANCIPATION

Students who are 18 years of age may sign all of their own absence excuses if they have completed the proper emancipation form, which must be signed by a parent. Forms are available in the office.

EXTRA- CURRICULAR PROGRAMS

Every student is encouraged to get involved in school activities. During their senior presentations many regret not getting involved in clubs or athletics at the start of their high school career. Activities to become involved in at school include the following: athletics, band, cheerleading, choir, dance and drill, drama, Future Business Leaders of America, Family Career and Community Leaders of America, FFA, Honor Society, International Club, Knowledge Bowl, Med Club, and science Olympiad to name a few. An ASB card is required for athletic participation or club membership. Students must also pass all classes.

FIELD TRIPS AND PERMISSION FORMS

It is the student's responsibility to be passing all classes if they wish to attend a voluntary class activity (a.k.a. Field Trip). The student should take a field trip permission form (available from the teacher) around to each of his or her teachers prior to the event. The student may or may not be granted permission to participate depending upon their current grades.

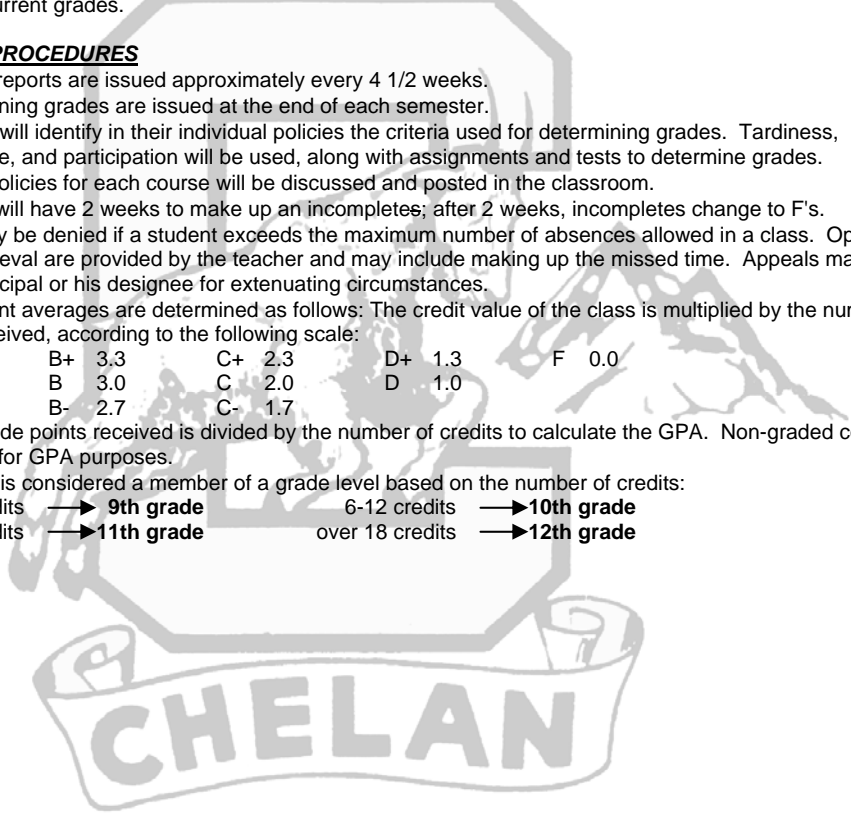
GRADING PROCEDURES

- Progress reports are issued approximately every 4 1/2 weeks.
- Credit earning grades are issued at the end of each semester.
- Teachers will identify in their individual policies the criteria used for determining grades. Tardiness, attendance, and participation will be used, along with assignments and tests to determine grades.
- Grading policies for each course will be discussed and posted in the classroom.
- Students will have 2 weeks to make up an incomplete; after 2 weeks, incompletes change to F's.
- Credit may be denied if a student exceeds the maximum number of absences allowed in a class. Options for credit retrieval are provided by the teacher and may include making up the missed time. Appeals may be made to the principal or his designee for extenuating circumstances.
- Grade point averages are determined as follows: The credit value of the class is multiplied by the numerical grade received, according to the following scale:

A 4.0	B+ 3.3	C+ 2.3	D+ 1.3	F 0.0
A- 3.7	B 3.0	C 2.0	D 1.0	
	B- 2.7	C- 1.7		

The total grade points received is divided by the number of credits to calculate the GPA. Non-graded courses are not counted for GPA purposes.

- A student is considered a member of a grade level based on the number of credits:
 0-6 credits → **9th grade** 6-12 credits → **10th grade**
 12-18 credits → **11th grade** over 18 credits → **12th grade**



GRADUATION REQUIREMENTS

Students are required to earn a minimum 26 credits out of a possible 28 to graduate from Chelan High School. Board Policy 2410 addresses the issues of transfer credits, home school credits, etc. Students are not allowed to participate in graduation ceremonies unless they meet all requirements listed below.

CHELAN HIGH SCHOOL GRADUATION REQUIREMENTS

Subject	Credits Required	Additional School/Dist. Requirements
Mathematics	3.0	* Community Service Hours (40 Total)
Science (1 Lab)	2.0	9 TH (5), 10 th (5), 11 th Gr. (10), 12 th (20)
English	4.0	
Social Studies	2.0	
Health & Fitness	2.0	* High School & Beyond Plan
Occupational Ed.	1.0	
Arts	1.0	
Health Education	.5	
Micro Computers	.5	* Culminating Project
Advisory (.25 per yr)	1.0	(Senior Presentation)
Electives	8.5	
Total	26	

WASHINGTON STATE GRADUATION REQUIREMENTS

CLASSES OF 2012	CLASSES OF 2013-2014	CLAS S OF 2015 & BEYOND
<p>READING & WRITING Pass the Reading & Writing WASL or HSPE or assessments - or - Pass reading & writing Certificate of Achievement Option (CAA) (State Approved Alternative*)</p>	<p>READING & WRITING Pass the Reading & Writing HSPE assessment - or - Pass reading & writing Certificate of Achievement Option (CAA) (State Approved Alternative*)</p>	<p>READING & WRITING Pass the Reading & Writing HSPE assessment - or - Pass reading & writing Certificate of Achievement Option (CAA) (State Approved Alternative*)</p>
<p>MATHEMATICS Pass the Mathematics WASL/HSPE, - or - Pass one End-of-Year Course Exam in Algebra or Geometry - or - Pass Math Certificate of Achievement Option (State Approved Alternative).* - or - Earn two math credits (or Career & Technology Course Equivalent) after 10th grade.*</p>	<p>MATHEMATICS Pass one end-of-course exams in Algebra or Geometry - or - Pass Math Certificate of Academic Achievement Option (CAA) (State Approved Alternative).*</p>	<p>MATHEMATICS Pass two end-of-course exams in Algebra and Geometry - or - Pass Math Certificate of Academic Achievement Option (CAA) (State Approved Alternative).*</p>
<p>SCIENCE Required to have taken WASL &/or HSPE Examination.</p>	<p>SCIENCE Required to have taken Biology E.O.C.(end-of-course examination)</p>	<p>SCIENCE Must pass Biology E.O.C.(end-of-course examination) to graduate</p>

* Students must take the HS WASL once before using a state approved alternative unless they are newly enrolled in 11th and 12th grade

Waivers: Physical Education

Students may be granted a waiver for 1 of the 2 required credits in Physical Education through sports participation. A waiver will be awarded to students upon the successful completion of a sports season. **The "waiver" does not count for credit toward a student's graduation totals. It is the responsibility of the student to complete necessary paperwork to obtain the waiver.**

HONOR ROLL REQUIREMENTS

Students must be enrolled in at least three (3) classes in which letter grades (A-F) are given. Students must earn at least a 3.0 GPA for the grading period. Honor roll will be listed in the local newspapers at the semester and at the end of the year. No distinction of program modification will be made when reporting honor roll information to the media. Grades earned in the Running Start Program will be considered.

INSURANCE

In order to participate in extra-curricular activities, students are required to have health insurance. Forms are available at the main office.

LOCKERS

Upon entrance, each student will be issued a locker upon request. Students are expected to keep belongings in their own lockers, and report locker problems to the office. The lockers are the property of the school district. School authorities have the right and obligation to check lockers for the safety, welfare, and protection of students on school property. Search dogs may be used according to district policy. Lockers should be kept neat and clean. Students will be required to check out of their assigned locker at the end of the year.

LUNCH / CLOSED CAMPUS

CHS operates with a "closed campus", meaning that students are not allowed to leave campus for lunch. Juniors and seniors can apply for an off-campus pass for lunch, and must abide by the restrictions described on the application. The price for lunch is tentatively set at \$2.50; breakfast is \$1.75. Students use their ID number for their lunch account. The student will enter their code for identification purposes at the checkout counter. A salad bar and ala carte offerings are available, as well as snacks from the school store. Please be aware that ala carte prices are more expensive than the "full-meal deal", and seconds must be purchased at the ala carte prices. Students may not run a deficit on the Meal-Time system so payment is expected at time of purchase. Any student that takes a portion of an item from the salad bar will be charged for that item.

MEDICATIONS

Any medication that students bring to school without obtaining authorization from the school nurse is considered unauthorized. Unauthorized medications are addressed in our school drug and alcohol policy, and students who bring such medications to school face disciplinary action. Under no circumstances should students share medications with each other. This situation is addressed in district policy and may result in expulsion. If you have a medical condition that requires you bring medication to school, make an appointment to meet with the nurse before bringing it to school, get a doctor's note then bring in the medication.

MENTORSHIPS

Mentorship opportunities are available to junior and senior level students for elective credits. Mentorship's are coordinated by Mrs. Charlton through the CTE Program. This program is designed with the intention of providing students with the opportunity of learning more about chosen careers by working in the field with adults throughout the community.

ON-LINE GRADE CHECKS

Parents and students may access their grades on line, through the school's website by obtaining the student's five digit code and entering a special pin number that is obtained through the counseling office. Attendance and class schedules may also be checked.

PARENT INVOLVEMENT POLICY

Chelan High School Title I Parental Involvement Policy reflects federal and state guidelines and encourages the involvement of parents to act as advisors and as a resource in the following ways:

1. To ensure that parents of participating children have an adequate opportunity to participate in the planning, designing, and implementation of the Title I Program, Chelan High School will convene a meeting in the fall to:
 - review purpose, goals, and strategies to be used in the program and the school-wide model
 - provide an explanation of the requirements and rights for all parents
 - provide a description and explanation of the curriculum used in the program
 - provide parents with a copy of the parent involvement policy as well as school policies and procedures
 - develop a school-parent-student compact that outlines how parents, and the entire school staff, and students will share the responsibility for improved student achievement by developing a partnership to assist students in achieving high standards.

2. Provide parents with information relating to their child's progress on an ongoing basis.
 - parents will be informed eight times during the school year through progress reports and report cards.
3. Conduct conferences with parents to discuss their child's progress and/or placement, student led conferences in the fall and parent conferences in the spring where they will:
 - discuss the proficiency levels that students are expected to meet
 - discuss individual strengths and needs of the student
 - discuss progress and placement of the student
 - share and discuss the student's learning plan
4. Provide support for parental involvement activities as parents may request:
 - Discuss with parents their needs and desires relative to meetings and parent involvement activities.
5. Provide information to the extent practicable or programs and activities in a language and form that parents understand:
 - Survey parents to ascertain any needs for communication in a language other than English
 - Solicit feedback from parents through an ongoing program to ascertain effectiveness of written and oral communication.
6. Annually assess through consultation with parents, the effectiveness of the parent involvement program and determine what action, if any should be taken to improve the policy.

At Chelan High School, in order to further enhance parent involvement we will work to ensure that:

Communication between home and school is regular, two-way, and meaningful: Effective communication requires school-initiated contact with the parent and parent-initiated contact with the school where both parties provide vital information about a child's strengths, challenges, and accomplishments. To effectively communicate, both parties must be aware of and considerate of issues such as cultural diversity, language differences, and appropriate steps must be taken to allow clear communication.

Responsible parenting is promoted and supported: The family plays a primary role in a child's education, and schools must respect and honor traditions and activities unique to a community's cultural practices and beliefs. Parents are linked to programs and resources within the community that provide support services to families.

Parents play an integral role in assisting student learning: Educators recognize and acknowledge parents' roles as the integral and primary facilitator of their children's education. Research demonstrates that student achievement increases when parents are actively involved in the learning process.

PARKING

Students are required to have a license, park in assigned areas, and abide by all rules governing access to vehicles or the privilege of driving to school may be revoked. Motor vehicles which are driven by students and parked on school property during regular school hours or during school activities are subject to search when school officials have reasonable suspicion illegal items may be contained in the vehicle. Any student who refuses to submit to a reasonable search by school authorities will be subject to disciplinary action and/or suspension or expulsion. Students must complete a registration form and provide a copy of their license as well as a copy of their insurance prior to permission being provided to park on the campus. Senior parking is an ASB sponsored privilege and is located behind the building in all spaces except those marked "staff". Seniors must display a senior parking pass in their windshield. Improper or unsafe driving or using the incorrect parking lot will result in the following consequences: First offense: loss of on-campus driving and parking privileges for one week and a TBD Fine. Second offense: loss of on-campus driving and parking privileges for the remainder of the semester and a TBD Fine. Third offense: loss of on-campus driving and parking privileges for the remainder of the year. Any Offense after the third offense, the car will be towed at the owners' expense.

REPEATING A CLASS

Students may repeat a course for a higher grade; however, the course will only be counted once towards graduation distribution requirements. (Repeating a class previously passed requires prior approval from the principal, counselor, and parent.)

RUNNING START

Junior and senior students may apply to take classes at Wenatchee Valley College that count for high school and college credit. The cost of tuition at WVC is paid by the State. WVC courses which are substituted for required courses at Chelan High School must be approved in advance. Students must pass an entrance examination at WVC (Compass) and participate in an orientation session in order to be considered for the program.

SCHOOL BUS BEHAVIOR

Students at CHS are expected to follow all bus behavior expectations. Bus drivers annually review those expectations. Failure to abide by the expectations will result in progressive discipline that may involve removal

from the bus for a period of time. NOTE: Behavior expectations apply to bus stops as well as provided by the Laws of the State of Washington.

SKATES/SKATEBOARDS, IN-LINE SKATES, BICYCLES AND SCOOTERS

Students are prohibited from riding skates, in-line skates, skateboards, bicycles, and scooters on school grounds or at school activities. These items are disruptive, present a safety hazard, and may be confiscated; the student may be subject to school discipline. Students will walk bicycles on school grounds to minimize safety risks. Students will provide their own locks for their bicycles.

STUDENT VALUABLES

Students are cautioned not to bring large amounts of money, radios, cameras or other valuables to school. Students, not the school, are responsible for their personal property. Lockers should be kept locked at all times and combinations should not be shared. **Backpacks and purses should not be left unattended in the hallways or at lunch tables.** Personal items, yearbooks, etc. should be labeled with the student's or family name.

TELEPHONE USAGE

In the case of an emergency, there is a student phone at the front desk. Personal calls are not allowed from office or classroom telephones.

VOCATIONAL (Career and Technical Education) OFFERINGS

Career and Technical Education (CTE) courses are available in the following areas: Agriculture, Business and Office, Health Occupations, Trade & Industry, and Family and Consumer Science. CHS has Tech Prep agreements with many colleges and universities so certain high school vocational classes will be accepted in place of college courses. This articulation prepares students for future education and may reduce the number of classes required for a post-high school degree. Please see the Tech Prep section at the end of this document that explains college credit in the classroom.

CHELAN HIGH SCHOOL DISCIPLINE POLICY

PHILOSOPHY

It is imperative that a safe and orderly environment exist to promote learning at Chelan High School. A general set of rules exists by which students are expected to abide. In all discipline cases, a student and his/her parents are entitled to their due process rights as outlined in school board policy and state law. The goal of this policy is to help our students learn to be responsible for their own behavior. Each use of this policy will be intended to help students understand and abide by the standards of behavior expected of them by the district. Students must follow instructions given to them by all school personnel. Administrators have the authority to impose disciplinary consequences when students do not follow such instructions. The following infraction and consequence list was compiled by students, staff and parents in an effort to address possible infractions in an equitable and fair manner.

DEFINITION OF DISCIPLINE TERMS:

Alternative Learning Experience: this is an assignment given to students sent to the office for various reasons.

Detention: is applied when a student breaks a classroom or building rule. It may involve lunchtime, before, or after school. Staff will give the student one day notice if the detention is before or after school, and the student must make arrangements for their own transportation

In-School Suspension (ISS): is applied when a student has been truant or has violated the discipline policy at levels 1 or 2. Students sit in the ISS room and do the work that they would normally receive during the day. Lunch is eaten in the ISS room, and there is normally a morning and afternoon bathroom break. Students are not allowed to talk to others in ISS, and after a couple of warnings may have to repeat the day(s). If a student serves ISS, they will not be permitted to participate in school activities on that day.

Short-term Suspension: is an out of school suspension for up to 10 school days. Students have the right to appeal to the principal and then to the superintendent. Students are not allowed on school grounds to participate in or attend school activities during the time of suspension.

Long-term Suspension: is an out of school suspension for more than 10 days, but not more than one semester. Appeals must be filed within three school days. Students who are long-term suspended may not attend or participate in school activities.

Emergency Expulsion: is imposed when a student's presence poses an immediate and continuing danger to himself/herself or others, or is an immediate or continuing threat of substantial disruption of the educational process. Appeals must be filed within 10 school days. Emergency expulsions can be converted into short-term suspensions, long-term suspensions, or expulsions. Students who are emergency expelled may not attend or participate in school activities.

Expulsion: is imposed when there is good and sufficient reason to believe that the student's presence poses an immediate and substantial threat to themselves or others, or is an immediate and continuing threat of the educational process. There is an appeal process, and the student is not allowed on district property while expelled.

DISCIPLINE GUIDELINES

Chelan High School students are expected to adhere to acceptable standards of courtesy, decency and morality. The discipline policy is progressive; consequences grow from minor to more serious as the number of infractions increases.

Infractions / Consequences

Level 1 Offenses

Cell Phone / iPod – MP3
Hallway Misconduct
Public display of affection
Tardies (late to class)
Minor classroom disruption
Dress Code Violation / PE Non-suits

Level 1 Consequences

* Student conference
* Parent contact
* Detention with teacher
* In-school detention
* In-House Suspension

Level 2 Offenses

Willful disobedience/ Insubordination
Truancy / Off campus without permission
Major classroom disruption
Damage to school property
Academic dishonesty (Cheating)
Harassment, Intimidation, Bullying
Inappropriate language and/or gestures
Inappropriate use of the Internet
Tobacco use or possession

Level 2 Consequences

* In-school detention
* Loss of grade for assignment
* In-House Suspension
* Short Term Suspension
* Long term Suspension
(more than 10 days)

Level 3 Offenses

Forgery
Theft
Inappropriate language to staff
Under the influence of drugs/alcohol
Possession of alcohol / drugs / paraphernalia

Level 3 Consequences

* In-House Suspension
* Short term Suspension
* Long term Suspension
(more than 10 days)

Level 4 Offenses

Weapons (1 year mandatory Expulsion)
Drugs/alcohol with intent to sell or dispense
Vandalism
Gang-related Behavior
Fighting / Battery / Assault
False fire alarm or bomb threat
Assault or threat to a staff member

Level 4 Consequences

* Short Term Suspension
* Long Term Suspension
* Emergency Expulsion
* Expulsion

***Suspected Drug/Alcohol Use**

Students suspected of being under the influence of drugs/alcohol will be sent to the hospital for a urinalysis for the purpose of proving innocence. If the results are positive, the student will have a choice of a 5-day suspension and a CARE team contract, or a 90-day suspension. Students who refuse to submit to a UA will be considered to be under the influence and will have the same choice.

Weapons Policy:

Any Lake Chelan School District student who is determined to have carried a firearm or to have possessed a firearm on school premises, school-provided transportation, or school sponsored activities at any facility shall be expelled from school for not less than one year (12 months) under RCW [28A.600.420](#), with notification to parents and law enforcement. The superintendent of the Lake Chelan School District may modify the expulsion of a student on a case-by-case basis under RCW [28A.600.010](#). *Violations involving a gun or other weapon result in a minimum one calendar year expulsion (RCW9.41.280)) ****Compliance with these standards is mandatory.***



CHELAN HIGH SCHOOL Career & Technical Education



TECH PREP OFFERINGS

Earn college credit while still in high school by enrolling in Career and Technical Education Courses through “Washington State Tech Prep”.

Chelan High School is a member of the North Central Washington Tech Prep consortium. Because of a collaborative partnership between **Wenatchee Valley College** and Chelan High School, the following is a list available to Chelan High School Students:

CHS Course	Title of Course	Credits
<u>Business Pathway</u>		
Adv. Microcomputer Applications	Computer Applications	5 Credits
Accounting I	Practical Accounting	5 Credits
Accounting II	Practical Accounting II	5 Credits
<u>Health Science Pathway</u>		
Medical Science	HIV/AIDS Awareness Credits	1 Credit
Nursing Assistant	Nursing Assistant	8 Credits
<u>Building Technology Pathway</u>		
Woods and Design	Construction Core	5 Credits
<u>Agricultural Pathway</u>		
Natural Resources	Intro to Resource Management	3 Credits
Argri-Sci Option 1 st Sem.	Survey of Agriculture	3 Credits
or		
Agri-Sci Option 2 nd Sem.		

To take advantage of the articulation opportunities, students must:

- earn a “B” or better in the Chelan High School Course,
- Register in the Tech Prep registration system sers.techprepwa.org

For more information, see your school counselor or your Career and Technical Education teacher.

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